



## National Insurance Company Limited

Head Office, Information Technology Department  
Premises No. 18-0374, Plot no.CBD-81, New Town, Kolkata-  
700156

### **ONLINE TENDER INVITATION FOR PROCUREMENT OF IPAD TABLET VIDE RFP NO: NIC/IT/RFP/17/2026/TABLET**

**Last time & date of Online Submission in GeM Portal: 1 PM on 22-06-2026**

**Last time & date of Submission of Physical Bid Documents: 3 PM on 22-06-2026**

**Tender Opening: 3:30 PM on 22-06-2026**

**Tender Reference: NIC/IT/RFP/17/2026/TABLET**

**Requirement: PROCUREMENT OF IPAD TABLET VIDE RFP NO: NIC/IT/RFP/17/2026/TABLET**

**Technical Bid: Annexure-A**

**Commercial Bid: Annexure-B**

**Address for communication and dropping Hard Copy:**

**DGM-IT,**

**National Insurance Co. Ltd.,**

**Head Office, Premises No. 18-0374, Plot no.CBD-81,**

**New Town, Kolkata-700156**

***Tender Document can be downloaded from <https://nationalinsurance.nic.co.in>, [GEM Portal](#) and [CPP portal](#) from 11<sup>th</sup> June, 2026***



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National Insurance Co. Ltd., Head Office invites tender offers from eligible bidders and their authorized distributors/dealers for providing the **Supply of IPAD TABLET** as per the specifications and details given in Annexure – A.

Details are as follows:

- The offer shall be given in a sealed Covers, by marking “**Quotation for Supply, installation and commissioning of TABLET**”.
- It will be a two-packet bidding system.
- The documents should be signed by the authorized official.
- Commercial Bid will be considered only when the Eligibility criteria (Refer Point no.1 of Terms and Conditions) is met and Technical Bid (ANNEXURE A) is complied with, or else commercial bid shall not be considered and bid will be rejected.
- Any bid incomplete in any respect will not be considered and shall be rejected.

## TERMS AND CONDITIONS OF THE TENDER

### 1. Technical Eligibility Criteria:

- a) The bidder must be authorized channel Partner of the APPLE OEM. Documents need to be submitted for the same.
  - b) Manufacturer Authorization Form (MAF), as per attached Annexure-C should be submitted along with the Bid.
  - c) The bidder must have an office in Kolkata.
  - d) Self-attested BOM as provided in the Annexure- A, should be submitted along with the Bid.
  - e) Bidder needs to submit POA in Non-Judicial Stamp Paper along with the bid as per format given in Annexure E.
  - f) Bidder has to submit declaration for Conflict of Interest in their letter head at time of submitting bid as per format given below in Annexure-D
  - g) Bidder has to submit self-declaration in their letter head at the time of submitting bid where they have to agree to all points mentioned pertaining to reverse auction process.
  - h) ‘Bidders’ who have failed to execute any purchase order issued by NIC, in last 5 financial years (2020-21, 2021-22, 2022-23, 2023-24 and 2024-25) are not eligible to participate in this tender exercise. Declaration needs to be submitted.
  - i) Bidder must have sold minimum 10 quantities of APPLE IPAD in any of the last three financial years.
  - j) The bidder should not be blacklisted by any PSU/ Govt./ State Govt./ Govt. departments. Self-declaration to be submitted by OEM and Bidder. If such information about blacklisting is found at any stage of RFP, entire bid will be rejected
  - k) Tender Fees of Rs. 2,000/- and EMD of Rs. 1,00,000/- needs to be submitted along with the bid in form of BG/DD in favor of National Insurance or through NEFT in mentioned Bank Account:  
Name as per Bank Account: National Insurance Company Limited  
Bank Account Number: 6762010554  
Type of Account: Current Account  
Name of the Bank: Indian Bank  
Name of the Branch: Russell Street, Kolkata – 700071  
MICR Number of the Branch 700019018  
IFSC No. of the Branch: IDIB000R024
- Non-furnishing of Earnest Money Deposit along with the bid will disqualify the Bidder and his bids will not be entertained.
  - The EMD amount submitted by the bidder will be returned without any interest to unsuccessful bidders after



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issuance of purchase order to the successful bidder.

- For the successful Bidder the EMD amount, without any interest, will be refunded on submission of Performance BG as Security Deposit which will not carry any interest till warranty period is completed. The Performance Guarantee should be as per format given in Annexure F.
- This RFP Document is not transferable.

**Please note that Bidder has to submit bids in both online and certified Hard Copies mode. Non-submission of any one, may result to the rejection of entire bid.**

**Note: SSI Units registered with NSIC and MSME can avail the following benefit on submission of relevant certificate:**

**Exemption from payment of EMD (Earnest Money Deposit) and Tender Fee.**

Note: Only Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by department of Micro, Small and Medium Enterprises (MSME) are exempt from submission of EMD (Bid Security) and tender fees. Bidders claiming exemption of EMD under this rule (170 of GFR) are however required to submit a signed Bid securing declaration accepting that if they withdraw or modify their Bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the request for bids document, they will be suspended for the period of 12 months from being eligible to submit bids. Non submission against the same at bids submission stage, will disqualify the bidder. Certificate needs to be produced.

**The successful bidder has to enter into a contract with National Insurance Company Limited within 14 working days of NIC from the date of receiving of purchase order.** Failure to enter into Contract may result in cancellation of the Purchase Order. Once the contract is signed by both the parties, Bidder needs to get the contract notified and submit to NIC within 5 working days from signing the contract.

### **1.1 Other Conditions:**

- i. Bids without proper authorization from the OEM (in case the Bidder is not the OEM) shall be treated as non-responsive and shall be rejected forthwith.
- ii. A bid determined not substantially responsive will be rejected by the purchaser and cannot be made subsequently responsive.
- iii. No consideration will be given to a bid received after the date and time stipulated by NIC and no extension of time will be permitted for submission of Bids. However, NIC reserves the right to extend the last date and time for submission of the bids at its own discretion.



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- iv. Canvassing/misleading information in any form in connection with Bids is strictly prohibited and Bids submitted by bidders who resort to these types of activities are liable to be rejected.
- v. NIC reserves the right to call for any clarification from any/all Bidder during the evaluation of the bids. However, no correspondence on bids will be entertained.
- vi. No price variation / adjustment, explanation, correction or any other escalations will be entertained. Price should be valid of 6 months from date of issuance of PO.
- vii. Over-writing without proper authentication is not permitted in filling up the bids and may entail rejection of the bids.
- viii. The products and price offered cannot be withdrawn by the bidder from GeM during the bid validity period.
- ix. NIC will not have any liability to bidders for any interruption or delay in access to the GeM site irrespective of the cause.

NATIONAL INSURANCE COMPANY LIMITED DOES NOT BIND ITSELF TO ACCEPT ANY BID AND RESERVES THE RIGHT TO ACCEPT/REJECT ANY BID WITHOUT ASSIGNING ANY REASONS THEREOF.

**Note: Bidder has to submit self-declaration in their letter head at time of submitting bid where they have to agree to all points mentioned above pertaining to reverse auction process.**

**Payment Terms:** NIC will pay 100 % of the Purchase Order Amount of IPAD Tablet against full delivery and installation of all devices and other related items like accessories, software and manuals at head Office of NIC to the successful Bidder against submission of the following documents from each of the location:

- a) A copy of Signed Notified Contract and PBG
- b) Invoice (with reference of Purchase Order / advice for execution, description of Online UPSs delivered, quantity, unit price, total amount)
- c) Delivery Challan / Proof of Delivery for respective locations stamped and signed by both the Bidder's representative and NIC official with official Seal and Date, mentioning NIC's concerned office.
- d) 'Proof of No Short Shipment' in original for respective locations stamped and signed by both the Bidder's representative and NIC official with official seal along with date.
- e) Letter from the Bidder/s confirming that there has been no fall in prices between the date of submission of bid under this RFP and the date of delivery of the components in the respective locations of NIC.
- f) Original manuals and all relevant accessories as may be required.
- g) No Dues Certificate (i.e., indemnifying the Purchaser that the supplied items or services do not bear any dues from any other sources, whatsoever).

## 2. Others:

- a) The offer must be made in Indian Rupees only; all costs should be given in figures and words. No upward revision of price will be acceptable even if any changes or fluctuation in rupee dollar rates.
- b) There shall be no deviation from the specified technical specifications given in ANNEXURE-A. The bid which deviates from the given specification will be rejected.
- c) The bids will be opened through GEM Portal at 3:30 PM on 22<sup>nd</sup> June 2026.



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- d) Price for the items shall be quoted as per the Annexure-B.
- e) Successful bidder needs to submit 3% of Performance bank guarantee of total contract value within 14 days of issuance of PO. Non-Submission of the same may result to the cancellation of PO.
- f) Documentary proofs regarding eligibility criteria (Refer Point 1) must be enclosed or else bid shall be rejected

## ANNEXURE A (TABLET SPECIFICATION)

### TABLET-TYPE-I:

SI No	Description
	Make -Apple
	Model-iPad Pro 13"
	Part No-ME8F4HN/A
Display	33.02 CM (13") Ultra Retina XDR display, Tandem OLED3 2752x2064-pixel resolution at 264 ppi ProMotion technology with adaptive refresh rates from 10Hz to 120Hz Wide colour (P3) True Tone Fingerprint-resistant oleophobic coating Fully laminated Anti-reflective coating Nano-texture display glass, SDR brightness: 1,000 nits max XDR brightness: 1,000 nits' max full screen; 1,600 nits peak (HDR content only) 1 nit minimum brightness 20,00,000:1 contrast ratio
Chip	Apple M5 chip,10-core CPU with 4 super cores and 6 efficiency cores 10-core GPU Neural Accelerators Hardware-accelerated ray tracing 16-core Neural Engine 153GB/s memory bandwidth 16GB unified memory, Media Engine : Hardware-accelerated H.264, HEVC, ProRes and ProRes RAW Video decode engine Video encode engine ProRes encode and decode engine AV1 decode
Storage	2 TB
Back Camera	12MP Wide camera, 4K video, ProRes
Connectivity	Wi-Fi + Cellular models
Front Camera	Landscape 12MP Centre Stage camera, True Depth camera system
Operating System	iPad OS 26
Sensors	Face ID LiDAR Scanner Three-axis gyro Accelerometer Barometer Ambient light sensors
Battery	Built-in 38.99-watt-hour rechargeable lithium-polymer battery
Accessories compatibility	Supports Apple Pencil Pro Supports Apple Pencil (USB-C), Supports Magic Keyboard for iPad Pro
Warranty	3 Year
Accessories	Apple Pencil Pro ( MX2D3ZM/A) Magic Keyboard for iPad Pro 13-inch (M5) (MWR43HN/A)
	Thunderbolt 5 (USB-C) Pro Cable (1 m) (MDW94ZM/A) ,20W USB-C POWER ADAPTER ( MUVR3HN/A)
	Cover ( Standard)



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## TABLET-TYPE-II:

SI No	Description
	Make -Apple
	Model-iPad Pro 13"
	Part No-ME8F4HN/A
Display	33.02 CM (13") Ultra Retina XDR display,Tandem OLED3 2752x2064-pixel resolution at 264 ppi ProMotion technology with adaptive refresh rates from 10Hz to 120Hz Wide colour (P3) True ToneFingerprint-resistant oleophobic coating Fully laminated Anti-reflective coating Nano-texture display glass , SDR brightness: 1,000 nits max XDR brightness: 1,000 nits max full screen; 1,600 nits peak (HDR content only) 1 nit minimum brightness 20,00,000:1 contrast ratio
Chip	Apple M5 chip,10-core CPU with 4 super cores and 6 efficiency cores 10-core GPU Neural Accelerators Hardware-accelerated ray tracing 16-core Neural Engine 153GB/s memory bandwidth 16GB unified memory , Media Engine : Hardware-accelerated H.264, HEVC, ProRes and ProRes RAW Video decode engine Video encode engine ProRes encode and decode engine AV1 decode
Storage	1 TB
Back Camera	12MP Wide camera , 4K video, ProRes
Connectivity	Wi-Fi + Cellular models
Front Camera	Landscape 12MP Center Stage camera, TrueDepth camera system
Operating System	iPad OS 26
Sensors	Face ID LiDAR Scanner Three-axis gyro Accelerometer Barometer Ambient light sensors
Battery	Built-in 38.99-watt-hour rechargeable lithium-polymer battery
Accessories compatibilty	Supports Apple Pencil Pro Supports Apple Pencil (USB-C), Supports Magic Keyboard for iPad Pro
Warranty	3 Year
Accessories	Apple Pencil Pro (MX2D3ZM/A)
	Magic Keyboard for iPad Pro 13-inch (M5) (MWR43HN/A)
	Thunderbolt 5 (USB-C) Pro Cable (1 m) (MDW94ZM/A) ,20W USB-C POWER ADAPTER ( MUVR3HN/A)
	Cover (Standard)



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## TABLET-TYPE-III:

SI No	Description
Make	Apple
Model	iPad Air
Part No	MH9M4HN/A
Screen Size	32.78 CM (13")LED backlit Multi-Touch display with IPS technology 2732x2048-pixel resolution at 264 (ppi) Wide colour (P3) True Tone Fingerprint-resistant oleophobic coating Fully laminated Anti-reflective coating 600 nits brightness
Processor	Apple M4 chip: 8-core CPU with 3 performance cores and 5 efficiency cores 9-core GPU Hardware-accelerated ray tracing 16-core Neural Engine 120GB/s memory bandwidth 12GB unified memor, Media Engine Hardware-accelerated H.264, HEVC, ProRes and ProRes RAW Video decode engine Video encode engine ProRes encode and decode engine AV1 decode
Storage	512 GB
operating System	iPadOS 26
Rear Camera	12MP Wide camera, f/1.8 aperture Digital zoom up to 5x Five-element lens Panorama (up to 63MP) Sapphire crystal lens cover Autofocus with Focus Pixels Smart HDR 4 Wide colour capture for photos and Live Photos Photo geotagging Auto image stabilisation Burst mode Image formats captured: HEIF and JPEG
Front Camera	Landscape 12MP Center Stage camera f/2.0 aperture Smart HDR 4 1080p HD video recording at 25 fps, 30 fps or 60 fps Time-lapse video with stabilisation Extended dynamic range for video up to 30 fps Cinematic video stabilisation (1080p and 720p) Wide colour capture for Photos and Live Photos Lens correction Retina Flash with True Tone Auto image stabilisation Burst mode
Connectivity	WiFi+Cellular
Sensors	Touch ID Three-axis gyro Accelerometer Barometer Ambient light sensor
Accessories support	Supports Apple Pencil Pro Supports Apple Pencil (USB-C), Supports Magic Keyboard for iPad Air
Battery	Built-in 36.59-watt-hour rechargeable lithium-polymer battery
Warranty	3 Year
Accessories	Apple Pencil Pro (MX2D3ZM/A)
	Thunderbolt 5 (USB-C) Pro Cable (1 m) (MDW94ZM/A) ,20W USB-C POWER ADAPTER ( MUVR3HN/A)
	Cover (Standard)



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- Whether Eligibility criteria as per Point no.1 of Terms and Conditions is met? (YES/NO)
- Whether bidder comply with all technical specifications mentioned in Annexure-A
- All the required documents related to Eligibility Criteria is submitted? (YES/NO)

Authorized Signatory  
Name & Designation:  
Stamp:

## Commercial Bid (Annexure-B)

Quotation for Supply of TABLETS					
Item Description	Quantity	Unit Price (Exclusive of taxes)	Total Price (Exclusive of taxes)	Tax Applicable	Total Price (Inclusive of taxes)
TABLET Type-I (As per Specification)	2	₹	₹	₹	₹
TABLET Type-II (As per Specification)	6	₹	₹	₹	₹
TABLET Type-III (As per Specification)	5	₹	₹	₹	₹
<b>Total Price In Rupees (Inclusive of taxes)</b>		<b>(Indian Rupees only)</b>			

### NOTE:

1. Commercial Bid will be valid only when the eligibility criteria (Refer Point no.1 of Terms and Conditions) is met and ANNEXURE-A is complied with, or else the commercial bid will not be considered.
2. Price discovered through GEM portal would be considered as final price.
3. National Insurance Co. Ltd., reserves the right to accept/reject any or all the offers without assigning any reason whatsoever.

**Note: The L1 price would be decided on the basis of 'Total Price' as given in Annexure B followed by Reverse Auction.**

Authorized Signatory

Name:

Designation:

Stamp:



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## Manufacturer Authorization Form (Annexure –C)

### MANUFACTURER'S AUTHORIZATION FORM (MAF)

(Supply of IPAD TABLETS)

To

NATIONAL INSURANCE COMPANY LIMITED

Head Office: 18-0374, Plot no.CBD-81,

New Town, Kolkata-700156

Dear Sir,

Sub: Tender No \_\_\_\_\_ for supplying IPAD TABLETS

We ..... who are established and reputable manufacturers/service provider of..... Having factories at..... do hereby authorize M/s.

(Name and Address of

Supplier/Partner) to submit a bid of the following ..... Products and/or services, resell, negotiate, participate in reverse auction process and conclude the contract for the supply requirement associated with the above RFP, in their own capacity.

When resold by Supplier / Partner, the quoted products are subject to manufacturer's standard support and warranty terms. In the event of Supplier / Partner, not being able to fulfil its obligations in respect of applicable standard warranty terms with respect to the quoted products/services, we will take reasonable steps with National Insurance Company Limited for execution pertaining to our products through another authorized partner, in accordance with tender technical requirements applicable to our portion of deliverables on the terms and conditions as may be mutually agreed between Vendor and National Insurance Company Limited.

Yours Faithfully,

(Name)

For and on behalf of

M/s. ....

**Signature of Witness**

Dated:

Place:

**Signature of Manufacturer**

Dated:

Place:Sd./-Seal

Note: This letter of authority should be on the letterhead/certificate form issued by the manufacturing concern and should be signed by a person competent and having the Power of Attorney (POA) to bind the manufacturer.



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### Annexure-D

#### Self-Declaration (To be signed on Bidder's Company)

##### Letter-Head) Re: Declaration regarding Conflict of Interest (COI) in Public

##### Procurement

We, hereby declare that the participation by our bidding firm (Bidder's Name) or any of our affiliates are neither involved in the consultancy contract to which this procurement is linked; nor we are part of more than one bid in the procurement; nor our bidding firm or our organization personnel have relationships or financial or business transactions with any official of Procuring Entity i.e. M/s National Insurance Company Limited who are directly or indirectly related to tender or execution process of contract; nor have access to information of (procuring entity name) to gain unfair advantage in the procurement process. We, also confirm that:

1. We, (Bidder's Name) or our constituent do not have common controlling shareholding or other ownership interest
2. Any constituent of us (Bidder's Name) is not a constituent of another bidder.
3. We, (Bidder's Name) do not have the same legal representation with any other bidder for the purpose of the bid.
4. We, (Bidder's Name) do not have any relationship with any other bidder that puts us in a position to allow access to each other's information or to influence the bid of any other bidder.
5. We, (Bidder's Name) have not participated in preparation of any document, design or technical specification for the project.

(Signed & Stamped from Bidder)